

**Move-in/Move-Out Condition Report**

This Move-in/Move-Out Condition Report is part of the Residential Lease Agreement dated [\_\_\_/\_\_\_/\_\_\_] between \_\_\_\_\_ (“Tenant”) and \_\_\_\_\_ (“Landlord”) for the property located at \_\_\_\_\_ (the “Property”).

Landlord and Tenant have each inspected the Property. Tenant understands that this Condition Report is a part of the Lease and will used to document the condition of the Property upon gaining occupancy and upon vacating. A copy of this report shall be given to Tenant upon Tenant’s acceptance of the Property and upon Tenant’s vacancy of the Property.

	Arrival Condition	Departure Condition
<b>Living Room</b>		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Other		
Other		
Other		
Other		
Other		

	Arrival Condition	Departure Condition
<b>Kitchen/Other _____</b>		
Floors/Floor Coverings		
Walls and Ceiling/Caulking		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Cabinets/Hardware		
Refrigerator		
Stove/Oven		
Stove Vent		
Microwave		
Dishwasher		

Sink/Fixtures/Plumbing		
Counter		
Garbage Disposal		
Washer/Dryer		
Dryer Vent		
Other		
Other		
Other		
Other		
Other		

	Arrival Condition	Departure Condition
<b>Bathroom(s)</b>		
Floors/Floor Coverings		
Walls and Ceiling/Caulking		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Vanity/Mirror		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Cabinet(s)/Hardware		
Counter Surfaces		
Sink/Fixtures/Plumbing		
Bathtub/Shower/Fixtures		
Toilet		
Other		
Other		
Other		
Other		
Other		

	Arrival Condition	Departure Condition
<b>Bedroom</b>		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Closet		
Heating		

Outlets/Switches		
Smoke Alarms/CO Alarms		
Other		
Other		
Other		
Other		
Other		

	Arrival Condition	Departure Condition
<b>Bedroom/Other</b> _____		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Closet		
Other		
Other		
Other		
Other		
Other		

	Arrival Condition	Departure Condition
<b>Bedroom/Other</b> _____		
Floor and Floor Covering		
Walls and Ceiling		
Window(s)		
Window Covering(s)		
Lighting Fixture(s)/Fans		
Door(s)/Hardware		
Heating		
Outlets/Switches		
Smoke Alarms/CO Alarms		
Closet		
Other		
Other		
Other		
Other		
Other		

	Arrival Condition	Departure Condition
<b>Other</b>		
Exterior of Building		
Lawn/Garden		
Driveway/Walkways		
Garage		
Porch		
# of Keys Received:	Door___ Garage ___ Mailbox ___ Other___	Door___ Garage ___ Mailbox ___ Other___
Other		
Other		
Other		
Other		
Other		

**Comments:**

**Move-in Inspection**

**Move-Out Inspection**

Landlord/Manager: \_\_\_\_\_ Landlord/Manager: \_\_\_\_\_

Tenant: \_\_\_\_\_ Tenant: \_\_\_\_\_

Tenant: \_\_\_\_\_ Tenant: \_\_\_\_\_

**Date of Move-in Inspection** \_\_\_/\_\_\_/\_\_\_

**Date of Move-Out Inspection** \_\_\_/\_\_\_/\_\_\_

**Return of Security Deposit:**

Pursuant to Indiana Code Section 32-31-3-12, upon the termination of the Lease, the Landlord has forty-five (45) days to return the Tenant's security deposit, less all itemized deductions for accrued rent, amount of damages that Landlord suffered or will suffer and any unpaid utility charges. The forty-five (45) day period **only begins to run** when Tenant provides Landlord with *written notice of Tenant's new mailing address*.

Tenant's New mailing address is as follows:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Tenant's Signature:

X \_\_\_\_\_

Date: \_\_\_\_\_